



Accurate Vocational Education Pty Ltd

4 Llewellyn Place, Eumemmerring, VIC, 3177, Australia

Email: info@aveducation.com.au Ph: 1300 433 991 RTO#: 45453

Student Internal Appeals Form

(Students who wish to lodge an internal appeal against any decision made by Accurate Vocational Education Pty Ltd, fill this form and submit to Accurate Vocational Education Pty Ltd)

Personal Details

Student Name:		Student Id:	
Course		Batch No:	
Related to Academic	<input type="checkbox"/> Yes <input type="checkbox"/> No		

Nature of the appeal	

Justify your reason for disagree with the internal Appeal's decision? (attach any supporting document if relevant)	



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Student Signature:

Date:

Office Use only

Received By:

Received Date:

Date of Internal appeal convened

Accurate Vocational Education's Staff member who participated the appeals meeting

Staff Name:

Position:

Staff Name:

Position:

Deliberations/Decisions of the Appeals Meeting

Signature of the Convener:

Date:

Remarks of CEO

Signature

Date:

Actions by the Accurate Vocational Education

Is the outcome communicated back to the student?

Yes

No

(If this a complaint, mention about the student rights to appeal against the decision and attach the internal appeal's form together with the outcome and send to the student)

Initial:

Date: