

## Course Feedback and Evaluation Form

(This survey should be conducted by non-academic staff only. All responses will be treated in the strictest confidence. Only summary results will be reported, and any comments will be quoted anonymously).

### Instructions to the student:

This form need to be filled by the student at the end of the course. For most questions you only need to tick (✓) the box for the option you choose. Some questions ask for a written response. There is space at the end of the questionnaire to expand on any questions where you feel that your ticked response does not give the whole picture. Please do this especially if you give a negative response. You may also comment on any other matters that you feel are relevant.

### Instructions to staff:

Once you collect the filled form from the student, Please pass it to the Training Manager for evaluation

Course Name: \_\_\_\_\_ Date: \_\_\_\_\_

To assist in continual evaluation and improvement of the course, we seek your feedback about your experiences with us.

### Course Content and Organization

SL No.	Description	Strongly Agree	Agree	Uncertain	Disagree	Strongly Disagree
1	The course's purpose and objective were clear					
2	The course developed my problem-solving skills					
3	The course sharpened my analytic skills					
4	The course helped me develop my ability to work as a team member					
5	The course helped me develop my ability to work as a team member					
6	The course improved my skills & Knowledge in the area of study					
7	As a result of my course, I feel confident about tackling unfamiliar problems					
8	The Course workload was manageable					
9	The Course was well organized (e.g. timely access to materials, notification of changes, etc)					

## Assessment

SL No.	Description	Strongly Agree	Agree	Uncertain	Disagree	Strongly Disagree
1.	The standard of work expected was clearly outlined in advance					
2.	I received good feedback on how to improve the quality of my work					
3.	The assessment methods employed required an in-depth understanding of the course content					
4.	I received feedback on my written work in a timely fashion (within 2 weeks of submission)					
5.	The weighting of the various assessment items was appropriate					
6.	The mix of assessment (projects, exams, assignments etc.) was appropriate					

## Staff

SL No.	Description	Strongly Agree	Agree	Uncertain	Disagree	Strongly Disagree
1.	The teaching staff were knowledgeable in the course area					
2.	The material was well organized and presented					
3.	The instructor was responsive to student needs and problems					
4.	The teaching staff of this course motivated me to do my best work					
5.	The teaching staff gave me helpful feedback on how I was going					
6.	The teaching staff worked hard to make the course interesting					

### Learning Resources

SL No.	Description	Strongly Agree	Agree	Uncertain	Disagree	Strongly Disagree
1.	Learning materials (Lesson Plans, Course Notes etc.) were relevant and useful					
2.	Recommended reading Books were relevant and appropriate					
3.	The provision of learning resources in the library was adequate and appropriate					

### What were the three best aspects of the course?

### The course could have been improved by:

### Any other comments