

Student Internal Appeals Form

(Students, who wish to lodge an internal appeal against any decision made by Nexus Institute of Australia (NIA), fill this form and submit to Nexus Institute of Australia (NIA)).

Personal Details

Student Name:		Student Id:	
Course		Batch No:	
Related to Academic	<input type="checkbox"/> Yes <input type="checkbox"/> No		

Nature of the appeal		
Justify your reason for disagree with the internal Appeal's decision? (attach any supporting document if relevant)		
	Student Signature: _____	Date: _____

Office Use only

Received By:		Received Date:	
Date of Internal appeal convened			
NIA's Staff member who participated the appeals meeting	Staff Name:	Position:	
	Staff Name:	Position:	
Deliberations/Decisions of the Appeals Meeting			
	Signature of the Convener:		Date:
Remarks of CEO			
	Signature		Date:
Actions by the NIA			
Is the outcome communicated back to the student? <input type="checkbox"/> Yes <input type="checkbox"/> No (If this a complaint, mention about the student rights to appeal against the decision and attach the internal appeal's form together with the outcome and send to the student)			
Initial:		Date:	